



VOLUNTEER

GIFT YOUR SKILLS TO WOW & ITS PROJECTS

Dear Prospective Volunteer,

Thank you for your interest to volunteer with us.

Volunteering is an extremely rewarding experience.

Women Of Worth, India was founded in 2008 and our mission is to empower women across cultures and ethnicities to stand up for justice, equality and change in all facets of life and society, in both local and global contexts through advocacy, training and rehabilitation.

Our volunteers provide crucial support and aid to the continuing mission of Women Of Worth and our projects through the generous gift of time, talents and personal interests. Our volunteers supplement the work of staff members in offering many special services that are so important to individuals, families, and the staff.

The greatest reward is the knowledge that you will help to bring an awareness and change to those who truly need it.

Enclosed is our volunteer form. Please print out page 3 & 4 and fill them in. Call the number below to schedule an appointment for a screening interview, and bring your completed volunteer application form with you. A request for a resume may be made, so keep that handy too.

For questions please contact **+91 99628 18086** or email **wow@womenofworth.in** with **<volunteer enquiry>** in the subject field.

We look forward to welcoming you as one of our newest volunteers.

Thank you for your interest.

Sincerely,

Sunjula Daniel

Operations Manager

VOLUNTEER REQUIREMENTS

Minimum Age:

15 years and enrolled in high school.

Number of Hours Required:

Volunteers must commit to a minimum of **20 hours** of service and a minimum of **10 hours** of service per week is required. However, the amount of hours may be subject to change depending upon the needs of the department and volunteer and with approval of the supervisor.

Interview(s):

A screening interview must be scheduled with us. Applicants are reviewed and considered based on assessed skills, interests, level of demonstrated commitment and the availability of volunteer positions. Upon successful completion of our internal processing, the applicant will be informed and must schedule and attend the round 2 interview with a potential supervisor.

Health Related Documentation:

All volunteers must be in good health. If you are suffering from an illness or recently contracted a contagious disease, a medical certificate of health will need to be produced.

Orientation and Training:

Once the application, background check and interviews have been completed the prospective volunteer must attend the required orientation course. Training topics include a general overview of the volunteer program, benefits and expectations.

Attendance:

Volunteers are expected to meet their commitments to their scheduled service hours. Supervisors must be notified of any absences or extensive absences in advance or as soon as possible.

All volunteers must sign-in and sign-out when reporting for service. Failure to do so and illegible handwriting will result in service hours not being recorded. Time can be recorded on a time sheet, online or via email.

Evaluation:

All volunteers should demonstrate a good understanding of assigned tasks. At the end of the volunteering period, a certificate of service will be issued based on the assigned tasks and their completion.

VOLUNTEER FORM

If you agree with our mission and are willing to be interviewed and trained in our procedures, we encourage you to complete this application. The information on this form will be kept confidential and will help us find the most satisfying and appropriate volunteer opportunity for you. *Thank you for your interest in our organization.*

Name: _____ Gender: _____
Date Of Birth: _____ Age: _____ Nationality: _____
Home Address: _____
City: _____ State: _____ Pin: _____
Mobile Phone: _____ Email: _____

Name + Address Of Employer/College/School: _____

Position/Class/Year: _____
Parent's/Guardian's Name (if under 18 years): _____
Parent's/Guardian's Phone (if under 18 years): _____
In case of emergency contact: _____

Please provide a copy of an identity proof and tick the relevant one:
 Aadhaar Card Passport Driving License PAN Card

Are you required to volunteer? No Yes If Yes, why: _____
Have you ever been convicted (found guilty) of a crime?: _____
Any special talents or skills you have that you feel would benefit our organization?

Interests: Please tick areas you are interested in volunteering:
 Administration Events Counselling Event Management &
Fundraising Graphic Design Content Writing Photography Social Media
Languages Spoken: _____

Please tick days available: Mon Tues Wed Thur Fri Sat
Times available: From _____ to _____
Dates available (if on a short stint): _____

Declaration: As a volunteer of at Women Of Worth, I agree to abide by the policies and procedures. I understand that I will be volunteering at my own risk and that the organization, its employees and affiliates, cannot assume any responsibility for any liability for any accident, injury or health problem which may arise from any volunteer work I perform for the organization. I agree that all the work I do is on a volunteer basis and I am not eligible to receive any monetary payment or reward.

Applicant's Signature: _____ Date: _____

Parent / Guardian Signature: _____ Date: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

Name: _____

Date: _____

What attracted you to volunteer with us? Is there an aspect that motivates you to be a part of our mission?

What would you like to get out of your volunteer experience/internship? What would make you feel like you have been successful?

Have you ever volunteered? If yes, for what agency / position / year?

Describe the agency and your volunteer responsibilities.

What have you enjoyed most about your previous volunteer position(s)?

What skills and qualities do you feel you have to contribute to Women Of Worth?

Are you willing to commit to the volunteer requirement we set?
